**AGENDA**

**GEORGETOWN-QUITMAN COUNTY, GEORGIA**

**REGULAR MEETING**

**FEBRUARY 13, 2018**

CALL TO ORDER 6:30 PM

AGENDA AMENDMENTS

PUBLIC COMMENTS (Time allocated 10-minute’s total) APPROVAL OF PREVIOUS

MONTH CHECK REGISTERS

APPROVAL OF BILLS

MINUTES REGULAR MEETING MINUTES JANUARY 9, 2018

MONTH WORK SESSION MINUTES JANUARY 23, 2018

REPORTS MANAGER’S REPORT

EMS

EMA DIRECTOR

FIRE

FAMILY CONNECTIONS

OLD BUSINESS

\*UPDATE\*

\*ACTION ITEM\* Recreation Project Update

NEW BUSINESS

\*ACTION ITEM\* Ameris Bank note to pay off USDA note on Blue Building

\*ACTION ITEM\* 2018-3 Exhibit A Coroner Budget Amendment

\*ACTION ITEM\* P9-2018 Ga. Crime Disciplinary Policy

\*ACTION ITEM\* P10-2018 Ga. Crime Media Protection Policy

\*ACTION ITEM\* P11-2018 Ga. Crime Natural Disaster Policy

\*ACTION ITEM\* Ordinance 01-2018 International Residential Code 1st reading

\*ACTION ITEM\* Ordinance 02-2018 International Building Code 1st reading

\*ACTION ITEM\* Health Board Appt.-O’Shaugnessy Massey

\*ACTION ITEM\* Tax Assessor Letter

\*ACTION ITEM\* SPLOST (Special- Purpose Local- Option Sales Tax)

\*DISCUSSION\* HB 829 Board of Education

EXECUTIVE SESSION

APPEARANCES Henry Balkcom IV-Announcement to run for Superior Court Judge Laura Schneider-Install signage about illegal dumping at Pataula Creek

MEETING ADJOURN

**GEORGETOWN-QUITMAN COUNTY COMMISSION**

**REGULAR MEETING MINUTES**

**JANUARY 9, 2017**

**6:30PM**

**CALLED TO ORDER** The meeting was called to order at 6:31 p.m. with prayer followed by the pledge. Members present were Commissioners: Lewis, Blackmon, Hayes, Kinsey, and Bussey. County Attorney Tracy Cary, County Manager Jason Weeks, Financial Officer Teri Odom, and County Clerk Carolyn Wilson.

**AGENDA AMENDMENTS-**

**Motion made by Blackmon to accept the amended agenda. Second by Kinsey**. Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**APPOINTMENTS**- Tracy Cary asked for nominations for Chairman. **Blackmon nominated Carvel Lewis. Second by Kinsey.** **Motion made by Bussey to allow all appointments to remain the same. Second by Kinsey.** Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**BOARD APPOINTMENTS**- Lewis pointed out a correction on the E-911 Authority Board should be Lewis instead of Hayes. EMS and Technology Board no longer meet.

**PUBLIC COMMENT-** Citizen complained of trash being dumped on Old 39 Road. Jason Weeks stated that he would go pick up the trash bags and go thru them to see if we can find a name to identify the person or persons dumping trash.

**PREVIOUS MONTH CHECK REGISTER- Motion made by Hayes to approve previous month check register. Second by Kinsey.** Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**APPROVAL OF BILLS**

**Motion made by Kinsey. Second by Hayes to approve the bills as presented.** Voting Yes – Bussey, Kinsey, Hayes, Blackmon and Lewis.

**MINUTES**

December 12, 2017 Regular Meeting Minutes. **Motion made by Kinsey to approve the minutes. Second by Bussey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

December 15, 2017 Work Session meeting**. Motion made by Kinsey to approve the minutes. Second by Hayes.** Voting Yes – Kinsey, Hayes, Blackmon, and Lewis. (Bussey did not attend so he abstained from voting.)

January 3, 2018 Work Session. **Motion made by Kinsey to approve the minutes of the work session. Second by Blackmon.** Voting Yes- Kinsey, Hayes, Blackmon, and Lewis. (Bussey did not attend so he abstained from voting.)

**MANAGER’S REPORT**

**EMS-** Ems report for December total calls 21, 14 transports, and 7 refusals.

**Kaigler Road Project**- Jason spoke with Tim Simpson and there is a new bid opening date for the Kaigler Road Project of January 25, 2018 at 2:00 p.m.

Land Acquisitions for Kaigler Road are here for Tracy Cary.

**RFP for Volunteer Fire Dept.-** Jason spoke with Tim Simpson about doing the RFP for us on the Volunteer Fire Dept. building. Simpson will have that completed by tomorrow January 10, 2018.

Jason is working with Anthony Dennard the new manager for the water dept. All is going really well.

Jason did a letter to GDOT for the request of a turning lane on 39S.

**ERA**- Jason spoke with Joe Freeda with ERA to give us a quote on the Methane Monitoring at the landfill. ERA feels like they can cut our cost in half for the Methane Monitoring.

**Recreation Dept. -** Jason informed the Commission that he attended the Recreation Board meeting and that Ms. Foster wanted to address the board regarding the money they have in the Recreation Board Account. Ms. Foster spoke to the board requesting that the money they have in the Recreation Board Account be released to them to be able to complete projects. Lewis asked where we stood on the Recreation Grant and Odom stated that we have not been denied the grant but it is at a standstill until we can get the Community Center approved on the property where it is located. Lewis asked Ms. Foster to let the Recreation Board know that the Commission will do whatever they need to do to get an answer to them by their next regular meeting.

**CDBG-** Kinsey asked Jason the status of the CDBG grant. Jason stated that it is on a standstill due to landowners being deceased and other issues. Lewis stated that there are 2 families that need to be contacted and once that is done, we will be able to move forward.

**Fire Dept. -** Fire Chief John E. Pate told the Commission that they have submitted the 50/50 grant to Georgia Forestry. Waiting to hear back on it. The new office for the Fire Dept. is almost complete and looking good. The Fire Chief, Coroner, and Fire Dept. clerk will all have an office. EMA will also be able to use the meeting room at the Fire Dept. office if needed. Fire Station 1 will need to be expanded to accommodate the new fire truck. The budget has been revised for FY 2018. Commissioners have all been given a copy of the revised budget.

**FAMILY CONNECTIONS**- The School board is voting to include Georgetown-Quitman County in a statewide program to help children with reading.

**OLD BUSINESS-**

**NEW BUSINESS-**

**Approval of FY 2018 Monthly recurring payments- Motion made by Kinsey to approve the FY 2018 monthly recurring payments with the correction of the Health Dept. line item. Second by Bussey.** Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**TAX COMMISSION LETTER**- **Motion made by Kinsey to approve the letter for the Tax Commission. The law states that collections ofapopulation of less than 30,000 shall make a report every two weeks to the county governing authority of the aggregate amount of taxes collected during the two-week period. Each report shall separately specify the amount collected for the state and the amount collected for the County. The tax collector or tax commissioner shall swear that the report is a correct report of the taxes collected. The governing authority agrees to receive a check once a month the year of 2018.** O.C.G.A. § 48-5-142 **Also, give written permission from the governing authority to receive all monetary funds as she desire in payment of all taxes and licenses fees due their respective office. Second by Bussey.** Voting yes - Bussey, Kinsey, Hayes, Blackmon, and Lewis. O.C.G.A. § 48-5-146.

**SHERIFF LETTER – Motion by Bussey. Second by Hayes to approve the letter stating that the governing authority agrees to the sheriff’s service fee, after making the reports and payments required by law, and shall pay the remainder to the general fund on a quarterly basis.** O.C.G.A. § 15-15-5. Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**PLANNING AND ZONING BOARD APPOINTMENT**- **Motion made by Blackmon to reappoint Carol Webb and to appoint Joyce Jones to the Planning and Zoning Board. Second by Kinsey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**2018-01 General Budget Amendment**-**Motion made by Bussey to approve 2018-01 Budget Amendment Exhibit A. Second by Kinsey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**2018-02 Fire Dept. Budget Amendment**-**Motion made by Hayes to approve 2018-02 Fire Amendment. Second by Bussey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

Lewis wanted to inform the public that the trip they took to Washington D.C. was a success. He explained how beneficial it was for the Commissioners to attend.

**EXECUTIVE SESSION-**

**APPEARANCES** –

**MEETING ADJOURN**

Motion to adjourn 7:20 p.m.

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Carvel Lewis, Chairman Danny Blackmon, Vice Chairman

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Willie H. Bussey, Jr., Commissioner David Kinsey, Commissioner

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Jim Hayes, Commissioner Attest: Jason Weeks, County Manager

**GEORGETOWN-QUITMAN COUNTY COMMISSION**

**WORK SESSION MEETING MINUTES**

**JANUARY 23, 2018**

**9:00AM**

**CALLED TO ORDER** The meeting was called to order at 9:01 a.m. with prayer. Members present were Commissioners: Lewis, Blackmon, Hayes, and Kinsey. County Manager Jason Weeks, County Clerk Carolyn Wilson, Bussey did not attend. Tax Assessors present were: John Pritchett, Will Smith, Walter Gary, and Donnie Brown.

**AGENDA AMENDMENTS- Motion made by Kinsey to accept the agenda as presented. Second by Hayes.** Voting Yes- Hayes, Kinsey, Blackmon, and Lewis.

Lewis opened the meeting with a warm welcome to the Tax Assessor Board members.

The two boards discussed the different things that they as a team looked to take place in the future such as combining parcels, and having Michael Flowers certified as an appraiser. They discussed that contracting out for the appraiser job would be considered if for some reason things did not work out with Michael Flowers. Another option to look at is to contract with another County. The Assessors will speak with the present appraiser to find out a retirement date. They will communicate with Jason in the future on things that require attention between the Assessors Board and County Commission Board.

**EXECUTIVE SESSION- Motion made by Blackmon to go into Executive Session to discuss personnel. Second by Hayes.** Voting Yes-Hayes, Kinsey, Blackmon, and Lewis. **Motion made by Kinsey to return to regular session. Second by Hayes.** Voting Yes-Hayes, Kinsey, Blackmon, and Lewis.

The Chairman stated nothing was done in Executive Session that required a vote.

**Economic Development Board**-**Motion made by Blackmon to appoint Kim Burnette to the Economic Development Board. Second by Kinsey**. Voting Yes-Hayes, Kinsey, Blackmon, and Lewis.

**APPEARANCES**

**MEETING ADJOURN**

Motion made by Blackmon to adjourn.

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Carvel Lewis, Chairman Danny Blackmon, Vice Chairman

\_\_Did Not Attend\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Willie H. Bussey, Jr., Commissioner David Kinsey, Commissioner

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Jim Hayes, Commissioner Attest: Jason Weeks, County Manager